



JEWISH FEDERATION OF BROWARD COUNTY

Job Description

POSITION TITLE: Manager, Israel Education & Engagement

FLSA: Exempt

DEPARTMENT: Jewish Education and Engagement

REPORTS TO: Chief Jewish Education Officer

PRINCIPAL FUNCTION: Develops and deepens the relationship of Broward County Jewish community and its members to Israel through educational initiatives and overseeing work with our partnership community in Neshet.

ORGANIZATIONAL ROLE: Reports to the Chief Jewish Education Officer and maintains working relationships with the Federation's other program and FRD professionals, community leaders and Jewish education professional leadership. The position serves a critical role in the Jewish Education & Engagement department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Israel Education & Advocacy

- Provide Israel educational resources for Federation staff and for the community and its institutions
- Create and manage online Israel informational resource on website and social media (working in collaboration with Marketing Department)
- Partner with the Jewish Community Relations Council in all areas of Israel advocacy
- Collaborate with Marketing Department on Israel-related communications and information, including managing Israel content on Federation website and social media
- Create and partner in community-wide Israel programs, including those around Israel holidays (Yom Hazikaron, Yom Ha'atzmaut, Yom Yerushalayim, Israel on Campus)
- Develop and oversee future Israel emissary program/s: shinshinim, Shaliach
- Provide support for Israeli camp and educational programs, including supporting visiting Israeli staff for summer camps (such as DPJCC, schools, youth organizations, Hillels, March of the Living)
- Work to strengthen visibility for Israel and high-quality Israel education in partner agencies: day schools, synagogues, youth organizations
- Advocate for greater Israel engagement in early childhood, day school, synagogue education and youth group settings. Collaborate with PJ Library on Israel-oriented programs

Organizational Relations

- Maintain communications and collaborative relationships with Israel-oriented organizations, including the Israeli Consulate, AIPAC, Israeli American Council, Jewish National Fund, Israel Scouts)
- Represent Federation in Israel-oriented program and educational planning, including partners at DPJCC, Open Dor Media)

Israel Partnerships

- Develop and implement programs that build strong partnerships with Israeli communities and organizations (Nesher, business connections, environmental and health connections)
- Build social and educational links between the Broward County Jewish community and Israelis built on common interests (including, but not limited to Nesher)
- Serve as liaison with the Partnership and the Nesher community

Hebrew Language

- Coordinate and oversee adult Hebrew Ulpan programs offered (virtual or in-person) with program providers
- Promote professional development for Hebrew language educators in schools and synagogues

POSITION LOCATION: Position is based in Davie at the Jewish Federation of Broward County. Candidates must have transportation to attend meetings and events of area-based institutions. Some overseas travel is required.

QUALIFICATIONS: Bachelors of Art or Bachelors of Science degree, 2-7 years of experience in a non-profit fundraising organization or for-profit equivalent, at least 3 years living in Israel, and working knowledge of Hebrew. Management of diverse constituencies and knowledge of the Broward Jewish community preferred. Must have excellent verbal and written communication abilities, knowledge and ability to use databases, computer spreadsheets, word processing, social media, and other basic programs and tools.

PHYSICAL REQUIREMENTS: Minimal physical effort required with intermittent standing and walking and prolonged periods of sitting in meetings or at desk working with computer. Position requires stamina to work extended days to include early morning, evening and weekend events and meetings, international travel, in addition to the regular work schedule.

MENTAL REQUIREMENTS: Position requires flexibility with the ability to focus on detail while handling multiple tasks and periods of frequent interruptions. Must be able to plan and organize assignments independently, to create and develop research and to present information effectively to groups.

The job duties and responsibilities describe the general nature and level of work for employees in this position, but this is not intended as an exclusive or all-inclusive inventory of all duties required of employees in this job. Other responsibilities may be added as deemed necessary.

June 14, 2021